



**Center for Clinical Standards and Quality/Survey & Certification Group**

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**Admin Info: 14-20-ALL**

**DATE:** March 28, 2014

**TO:** State Survey Agency Directors

**FROM:** Director  
Survey and Certification Group

**SUBJECT:** Training Appendix to the 2014 Mission and Priority Document (MPD)

**Memorandum Summary**

**Training Appendix:** The Content of the Appendix affects planning and management of training during the remainder of FY2014.

Attached is the Training Appendix to the FY2014 MPD. Information in the document concerning the numbers and kinds of surveyor training events should be used to inform training-travel decisions and new employee on-boarding. The Appendix also supplies training policy updates in a number of areas.

**Effective Date:** Immediately. This policy should be communicated with all survey and certification staff, their managers and the State/Regional Office training coordinators within 30 days of this memorandum.

/s/

Thomas E. Hamilton

Attachment - Training Appendix to the FY 2014 MPD

cc: Survey and Certification Regional Office Management